



MIT Annual Development Review for Postdoctoral Researchers

PART I – TO BE FILLED OUT BY THE POSTDOCTORAL RESEARCHER

Postdoctoral Researcher:	Principal Investigator:
Title:	Review Period:
Date of hire:	Review meeting date:

1. Describe your career goals, along with a rough timetable. Have these changed during the last year?
2. **Very briefly** describe your scientific progress during the last year.
3. List any publications, seminars given, honors and awards you have received over the past year.
4. What progress have you made towards your career goals? Do you feel that you are making sufficient progress towards these goals?
5. What opportunities for technical learning, acquiring teaching or mentoring experience, or developing other professional skills do you plan to seek out in the next year?
6. MIT Chemistry values respect, wellbeing, inclusivity, and integrity in our community. In what ways do you feel you have upheld these values in the past year?
7. Describe any other professional or career development issues you would like to discuss with your PI.



MIT Annual Development Review for Postdoctoral

Researchers PART II – TO BE FILLED OUT BY THE ADVISOR

Postdoctoral Researcher:	Principal Investigator:
Title:	Review Period:
Date of hire:	Review meeting date:

1. After reviewing your postdoctoral advisee's own career goals and timetable, do you feel he/she is making sufficient progress towards these goals? Are the goals realistic?
2. Is this postdoctoral researcher demonstrating progression towards independence? If not, what strategies do you recommend he/she might use to reach this goal?
3. What are your expectations for this postdoc for the next year?
4. What opportunities for technical learning, acquiring teaching or mentoring experience, or developing other professional skills do you think would be beneficial to this postdoc?
5. Does this postdoctoral researcher act in a way that demonstrates respect, value for wellbeing, inclusivity, and integrity in our community? What are opportunities for continued development in this area?
6. Describe any other professional or career development issues you'd like to discuss with your postdoctoral advisee.

Acknowledgement that meeting took place:

Postdoctoral Signature

Date

Advisor Signature

Date

Please note that this document will become part of your personnel file.